

INFORMATION ON THE PROCESSING OF PERSONAL DATA

Pursuant to and for the purposes of art. 14 of the EU Reg. 2016/679 and national legislation in force

The personal data of the participant is used by GENTE DI MARE S.r.l. who is the data controller, in compliance with the principles of personal data protection established by the EU Regulation 2016/679 and the national legislation in force

METHOD AND PURPOSE OF DATA PROCESSING

We inform you that the data will be processed in the following way:

- Mixed - electronic and paper

and with the following purposes:

- Fulfillment related to the organization and delivery of training courses
- Fulfillment related to the monitoring and reporting of training projects
- Issue of certificates

LEGAL BASIS

The legal bases on which the processing of common data is based, according to Article 6 of the GDPR Regulation, are:

- Contract
- Law

Pursuant to articles 9 and 10 of the GDPR Regulation, if they are conferred to the Data Controller, data that can be classified as “special categories of personal data” and “personal data related to criminal convictions and crimes”, these may only be processed with a free and explicit consent, expressed in a written form at the bottom of this document.

The provision of data is mandatory for all that is required by legal and contractual obligations and therefore, any refusal to provide in whole or in part may result in the impossibility of providing the requested services.

CATEGORIES OF RECIPIENTS

Notwithstanding to communications carried out in fulfillment of legal and contractual obligations, all data collected and processed may be communicated exclusively for the purposes specified above the following categories of recipients:

- Accredia” or other entities for the issue or renewal of ISO certifications
- Entities responsible for administrative and accounting checks

We inform you that your personal data may be communicated by Gente di Mare srl to all entities responsible for the administrative and accounting checks functional to its participation in the project training.

In the management of your data, furthermore, authorized people to whom specific written instructions have been provided regarding the processing of data

CATEGORY OF PERSONAL DATA

According to what is stated in Article 14 of the GDPR Regulation, as the data were not obtained from the interested party, the categories of personal data being processed are reported:

- Data relating to work performance
- Name, address or other personal identification elements (name, surname, age, gender, place and date of birth, tax code, private address, work address).

IT STRUCTURES

Activity Name	Management of Trainees (data collection from third parties)
Structure type IT facilities	Folders on Server – Folders on Internal PC
Venue	Via San Giovanni, 13 57123 Livorno (LI)

RETENTION TIME

The data will be processed for the entire duration of the training projects and for the following ten years from the date of interruption of the existing relationship.

RIGHTS OF THE INTERESTED PARTY

In accordance with European Regulation 679/2016 (GDPR) and the national legislation in force, the interested party may, according to the methods and within the limits established by current legislation, exercise the following rights

- request confirmation of the existence of personal data concerning him (right of access of the interested party – art. 15 of the EU Regulation 679/2016);
- know its origin;
- receive intelligible communication;
- have information about the logic, methods and purposes of the processing;
- request its updating, rectification, integration, cancellation, transformation into anonymous form, the blocking of data processed in violation of the law, including those no longer necessary to pursue the purposes for which they were collected (right of rectification and cancellation – articles. 16 and 17 of the EU Regulation 679/2016);
- right to limit and/or object the processing of data concerning it (art. 18 of the EU Regulation 679/2016);
- right to withdraw;
- right to data portability (art. 20 of EU Regulation 679/2016);
- in cases of processing based on consent, receive your data provided to the owner, in a structured and readable form by a data processor and in a format commonly used by an electronic device;
- the right to present a complaint with the Supervisory Authority (right of access of the interested party - art. 15 of the EU Regulation 679/2016).

The data controller of the personal data is GENTE DI MARE S.R.L

VAT N° and F.C.: 01951480498

Email: info@gdmformazione.it

PEC: direzionegdm@pec.gdmformazione.it

Phone: +39 349 289 4246

Date

For viewing and acceptance

Name and Surname

Signature

In case of "special categories of personal data" and/or "personal data relating to criminal convictions and crime

I, the undersigned, _____ in light of
the information received

☐ I express my consent

☐ I don't express my consent

Date

Signature

